JEFFERSON SCHOOL DISTRICT
MEASURE J CITIZENS' OVERSIGHT COMMITTEE
Meeting Minutes
March 28, 2013

In Attendance: Nicole Riley, Raul Salazar, Jennifer Couch, Steve Abercrombie, Committee Members; Superintendent Dana Eaton; CBO Mindy Maxedon; Administrative Asst. Grace Merritt; Char Yarnall, PJHM Architects; Anthony Continente, RGM Associates

1. OPEN SESSION

a. Call to order – 12:44 PM by Nicole Riley, Committee Chairperson
b. Roll Call – Russell Lovell, Nineb Tumazi and Craig Saalwaechter were absent
c. Pledge of Allegiance
d. MSA (Abercrombie/Salazar) approve the agenda

Ayes – 4	Noes – 0	Absent – 3	Abstain – 0
Abercrombie, Couch		Lovell, Saalwaechter	
Riley, Salazar		Tumazi	

2. PUBLIC HEARING – no comments

3. APPROVAL OF August 21, 2012 MINUTES - The lack of a quorum on November 27 was noted.

MSA (Abercrombie/Salazar) approve the August 21, 2012 minutes

Ayes – 4	Noes – 0	Absent – 3	Abstain – 0
Abercrombie, Couch		Lovell, Saalwaechter	
Riley, Salazar		Tumazi	

4. UPDATE ON MEASURE J PROJECTS AND TIMELINE –

Grass Fields – The remaining Series A projects are the field and track projects. Mr. Continente reported on the status. Growth of the Bermuda grass is improving and the recent application of fertilizer along with daily monitoring and proper watering should produce significant growth with a few weeks.

Recently Mr. Continente met with Hawkins parents to survey the field condition. The main concerns were regarding drainage and grading, which were deemed correctly graded to the specifications. The grading is to promote good drainage. Concerns regarding rutting and low spots are valid, but can be corrected. Mr. Continente will lead a second walk-through on April 8, at 3:00 PM. Members requested Hawkins site committee members be invited. Mrs. Riley shared that some Hawkins site committee members haven't been kept informed on project details. Dr. Eaton requested concerned citizens come to him as he has not heard from anyone regarding Hawkins Measure J projects.

Series B Funding – Dr. Eaton provided the committee with the presentation created for the March 14 State Board of Education meeting. Board Member Pete Carlson and Dr. Eaton represented the district requesting approval of the district's bond limits waiver, including the use of capital appreciation bonds. SBE requested additional time to consider the district's request. The district waiver is on the May 9 SBE agenda. Mrs. Couch asked if parental and community support letters would be of any help. Dr. Eaton felt that letters from MJPFA and Traina Parents' Club were a good idea.

5. INPUT FOR APRIL NEWSLETTER – Ideas for the April newsletter included: status of the fields/grass, series B funding, Jefferson School and Traina gymnasium design update, Hawkins site walk on April 8, tax increase, 10-year call scenario, concerns/questions to Dr. Eaton and committee application openings.

6. REVIEW NEW CONTRACTS OBLIGATING BOND FUNDS – Charles Walker Inspection Services and ENGEO contracts were reviewed.

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7. APPROVAL OF EXPENDITURE REPORTS FOR CURRENT PROJECTS AND PROGRAMS – RGM change orders were presented as were expenditure reports from July 1 2012 through February 2013. Change orders resulted in savings of $222,177 to the district. MSA (Abercrombie/Couch) approve the expenditure reports for current projects and programs

Ayes – 4	Noes – 0	Absent – 3	Abstain – 0
Abercrombie, Couch		Lovell, Saalwaechter	
Riley, Salazar		Tumazi	

8. CITIZENS' OVERSIGHT COMMITTEE TERMS – Terms for members Riley, Tumazi, Lovell and Couch are up in June 2013. Administration will solicit applications through a variety of sources including Tracy Press, district website and the Measure J newsletter. Committee members discussed attendance and absences. Mrs. Riley will contact Mr. Lovell regarding meeting attendance. Mrs. Riley also requested Mr. Abercrombie participate in applicant interviews, as vice-chairperson.

9. FUTURE BUSINESS – Project updates, Series B funding

10. UPCOMING EVENTS – The next meeting is scheduled for June 4, 2013 at 10:00 AM. Site tours and regular business will be on the agenda.

11. ADJOURNMENT
Abercrombie/Salazar at 1:25 PM

Respectfully submitted,

Dana Eaton
Superintendent
Jefferson School District

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